

Kentstown National School Child Safeguarding Risk Assessment 2018

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to all staff All staff made aware of DLP and DDLP School Child Protection Procedures, Child Safeguarding Statement and Risk Assessment displayed by all staff members in classroom/office All staff to attend PDST training module and any other training offered by PDST DLP & DDLP to attend PDST face to face training All Staff to view Túsla training module & any other online training offered by PDST BoM records details of staff and Board training
One to one teaching	Med	Harm by school personnel	School has policy in place for one to one teaching; Table between teacher and pupil except where the child is working on a computer Glass in window and door Glass between two resource rooms
Outdoor Teaching Activities Within School Grounds	Low	Harm to pupil	Going to toilet: Usage and Supervision Policy
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	N/A at the moment
Toilet areas	High	Inappropriate behaviour	Usage and Supervision Policy

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Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	School implements SPHE and Stay Safe in full
LGBT Children/Pupils perceived to be LGBT Pupils from ethnic minorities Pupils from minority religions or faith Members of the travelling community Children in care Children on the NPNS	High	Bullying	Anti-Bullying Policy/Code of Behaviour SPHE Programme Telling Boxes Annual Friendship Week Annual Anti-Bullying Week Regular review of the school Care List Open communication with parents if there is any concerns about bullying CPD training for staff
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Health & Safety Policy Code Of Behaviour
Daily arrival and dismissal of pupils	Med	Harm from older pupils, unknown adults in the car park	Arrival and dismissal supervised by Principal and Deputy Principal Supervision Policy Children are signed in/out by parents who arrive late to school or leave early Exterior doors to school remain closed during school hours
Administration of Medicine/First Aid	Med	Harm to pupils	Administration of Medicine Policy SNA/Teacher to be trained for children with specific medical conditions e.g. diabetes, nut allergies. First Aid training to be carried out by all staff every three years First Aid Officer (H&S Officer) to check and renew medical supplies on a regular basis

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Sporting Activities-Team Sports	High	Injury to pupils Safe transport	Pupils generally change at side of pitch/in school bathrooms if match is at home. Only teachers and vetted parents have access to changing rooms if being used Teacher remains with pupils until all collected
Swimming	High	Harm to pupils Inappropriate behaviour	Only teachers have access to changing rooms Two teachers remain at pool. Children are accompanied by a teacher if they go to the bathroom during a lesson. Children go to the toilet in pairs
School Outings e.g. school trips, trips to library, church etc.	Med	Harm to pupils	Vetted volunteers only Two adults per class
School transport	Low	Harm to pupils	Bus companies will be required to provide Garda vetting for all transport personnel
Students participating in work experience	Low	Harm by student	Child Safeguarding Statement given to all students. All work experience students, work placement teachers and substitute teachers must be over 16 years of age and Garda vetted
Recreation breaks for pupils	High	Harm/injury to pupils	Supervision policy, Code of Discipline, Yard rules All gates locked
Classroom teaching	Low	Harm by school personnel	Child Protection always considered when planning All teachers, substitutes must be Garda vetted The door to the classroom remains open if a teacher is dealing with a child on a one-to-one basis

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External tutors/guest speakers Parental Volunteers for school activities/fundraising events Visitors/Contractors Cleaners	Med	Harm to pupils	All external tutors to be Garda vetted Visitors must sign in on arrival Visitors do not have unsupervised access to pupils All parental volunteers to be Garda vetted Contractors will only be on site outside school hours Cleaners have no direct contact with children as their work is carried out outside of school hours
Use of off-site facilities for school activities	Med	Harm to pupils	Two adults per class Vetted volunteers only
Prevention and dealing with bullying amongst pupils to include application of sanctions under the school's Code of Behaviour including detention, suspension, expulsion of pupils, confiscation of phones etc.	High	Harm to pupils	Anti-Bullying Policy Code of Behaviour Telling Boxes Annual Friendship Week Annual Anti-bullying Week Open lines of communication with parents if there are any concerns about bullying Regular review of the school Care List
After school use of school premises by other organisations	Med	Harm to pupils	Individual insurance to be provided All personnel to be Garda vetted All personnel to receive copy of our Child Safeguarding Statement
Use of video/photograph/other media to record school events e.g. concerts, sporting events, sacraments etc.	High	Harm to pupils	Parents will be informed via letter/email/dojo prior to the date of their responsibility towards the use of cameras to photograph/video children Adequate supervision will be provided Only school personnel will undertake supervision duties

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Use of Information and Communication Technology by pupils in the school	Med	Harm to pupils (bullying)	Anti-Bullying Policy Code of Behaviour

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on _____. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Principal/Secretary to the Board of Management